

**Stepping Stones NI**

39 Seymour Street

Lisburn

CO Antrim

BT27 4SX

Telephone: 02892 667124

54-56 Antrim St

Lisburn

Co Antrim

Telephone: 02892 666404

The Gatelodge

Church St

Newtownards

Co Down

Telephone: 02891 821395

**Any Adults in a position of trust should never:**

**×** talk to you privately on their own or in secret, or be ‘friends’ with you online

**×** arrange to meet you or ‘hang out’ with you alone or in private

**×** have a personal friendship or relationship with you

**×** ask you to keep secrets 

**×** use alcohol, cigarettes, or illegal substances when at Stepping Stones NI, and they must not give them to you

**HOW TO GET HELP**

You can talk to an adult or your key worker at Stepping stones NI. Let them know you would like to talk about something you are worried about.

If it makes it easier for you, you can show them this card so they understand why you want to talk to them. You can also report something important or serious to them.

 You can go to any adult you can trust e.g. your **KEY WORKER or your EMPLOYMENT OFFICER** at Stepping Stones NI.

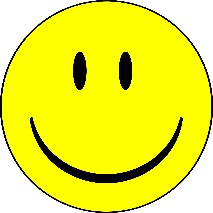
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**YOUR SAFEGUARDING POCKET GUIDE**

**Keep this somewhere safe and have it handy should you need it**

**Stepping Stones NI is a place for you to enjoy, achieve qualifications develop your work skills, have fun and make friends**

**WE WANT YOU TO FEEL HAPPY AND SAFE**

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**It is wrong for ANYONE to hurt you or make you feel unsafe.**

**If they do it is not OK and it is not your fault.**



**At Stepping Stones NI you can SPEAK OUT if you have worries, and the adults at Stepping Stones NI should:**

* Be kind
* Listen to you and take what you say seriously
* Help You
* Provide support.

 **It is s NOT OK for ANYONE to:**

**×** physically hurt you on purpose

**×** Touch you in a way that makes you feel uncomfortable

× not give you what you need to be healthy and safe

**×** say things that make you feel bad about yourself

**×** Bully, shout at and/or tease you

**×** Do dangerous things that could put you at risk or make you feel unsafe

**×** Use rude words or comment on your appearance or body **REMEMBER**

You have the right to be safe from harm and abuse.

It is **NEVER** your fault.

There are people who will listen to you and help you **AT Stepping Stones NI e.g your Key Worker, Employment Officer.**

**Did you know?**

**** Any adult aged 18 and over. Who works or volunteers with children and young adults is in a position of trust. **They have a responsibility to keep you safe.**